

**Please read the Terms and Conditions below before proceeding with your application.**

These Terms and Conditions apply to the Kickstarter Fund run by the Masood Entrepreneurship Centre (MEC), which is part of The University of Manchester, and not to any other competition at the University.

For the purposes of this application, the following definitions apply.

**Terms Used**

**The University** refers to The University of Manchester.

**The Organiser** refers to the Masood Entrepreneurship Centre, which is part of **The University**.

**Student** refers to any undergraduate or postgraduate student registered at **The University**. Student status will be verified *via* Campus Solutions using name and student ID details supplied with the application form.

**Recent Graduates** refer to students of **The University** who have a 'date of completion' recorded in Campus Solutions as **1<sup>st</sup> December 2017** or later. Graduate status will be verified *via* Campus Solutions using name and student ID details supplied with the application form.

**Core Team** refers to those members of the submitting team who are **Students** and/or **Recent Graduates**.

**Lead Entrant** refers to the individual who will be the single point of contact between **The Organisers** and the **Core Team**. They must be a **Student** or **Recent Graduate** and their responsibilities will be to ensure that the team fulfils all the requirements of the Terms and Conditions, ensuring that all messages from **The Organisers** are disseminated to the rest of the team and any actions required by **The Organisers** are undertaken. They will also be the person to whom the award will be paid.

**Businesses** are **Student / Recent Graduate** businesses that have either been registered with Companies House ([www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)) or with HMRC as a sole trader (<https://www.gov.uk/set-up-sole-trader>). Please note that students in possession of a Tier 4 visa are excluded from setting up as a sole trader and should take professional advice before registering a company on Companies House.

**Entrant Information** refers collectively to the Intellectual Property Rights (IPR) and other information contained within an entrant's submission, including but not limited to: Application forms

**Intellectual Property Rights (IPR)** refers to all intellectual and industrial property rights, including, without limitation, patents, trademarks, designs and copyright, whether registered or unregistered, in each case in the United Kingdom and all other countries in the world.

**Permitted Purpose** refers to the use of **Entrant Information** for the purposes of participating in, administering and judging the Kickstarter Fund application and any other purposes mentioned explicitly within this document.

### **Conditions**

The **Kickstarter Fund** is open to all **Students** and **Recent Graduates** that have a business idea they wish to develop and they meet the entry and eligibility criteria set out below.

### **Eligibility**

1. The **Kickstarter Fund** is open to all **Students** and **Recent Graduates** entering as individuals or in teams. External individuals can enter as part of a team, but are not eligible to enter individually. Teams can contain up to a maximum of 4 people, but at least 50% of the team must be **Students** and/or **Recent Graduates**. Eligibility will be verified *via* Campus Solutions using name and student ID details supplied with the application form.
2. Tier 4 Student and Student Route visa holders are eligible to participate in this competition but must ensure that they do not breach any visa restrictions on engaging in business activity.
3. **Businesses** applying to the **Kickstarter Fund** must not have been trading earlier than **1<sup>st</sup> December 2018**.
4. Teams must elect a **Lead Entrant** who will receive all correspondence and who will be granted any award. The **Lead Entrant** must be a **Student** or **Recent Graduate**.
5. Entries will only be valid when a completed application form is submitted via the F6S platform and includes agreement to these terms and conditions by way of the signature of the **Lead Entrant**.
6. Any entries received from entrants who have not agreed to these terms and conditions will be null and void.
7. It is the responsibility of the **Lead Entrant** to make available these terms and conditions to the rest of the team and to confirm acceptance of them by all members of the team.
8. For the avoidance of doubt, these conditions apply to all members of a team that applies to the **Kickstarter Fund**.
9. By applying to the **Kickstarter Fund** you are agreeing to provide **The Organiser** with relevant and accurate information about yourself and your business idea, and to enable **The Organiser** to ensure that you meet the entry requirements. **The Organiser** reserves the right to ask for further information if required.
10. Previous winners (first or second place) of **Venture Further** cannot apply to the **Kickstarter Fund** to support their winning entry and must submit an entirely new proposal.
11. Previous winners of Venture Out or Bright Ideas are eligible to apply to the Kickstarter Fund.
12. **The Organiser** reserves the right to disqualify entries, including but not limited to disqualification on moral, ethical or legal grounds. Disqualification of applications is at the sole discretion of **The Organiser** whose decision is final.
13. **The Organiser** may at its sole discretion without notice or reason cancel the **Kickstarter Fund**.
14. All applications must be ideas for a new business. Entries for which you are simply running a business as a franchisee or as an acquisition/management buy-out, will not be accepted.

15. All entrants must be committed to pursuing their venture as a business, demonstrated *via* a credible action plan and engagement in support workshops and 1-2-1 sessions.
16. **The Organiser** reserves the right not to accept an application if it is incomplete.

### **Intellectual Property and Rights of Third Parties**

17. It is the responsibility of the entrant to ensure that they have the right to exploit any relevant **Intellectual Property Rights** contained and/or comprised in the **Entrant Information** and that they have taken appropriate steps to protect such **Intellectual Property Rights** and secure any necessary consent(s) so that such **Entrant Information** may be used for the **Permitted Purpose**.
18. All **Entrant Information** must be based on the **Core Team's** own business ideas. By submitting the **Entrant Information** you are attesting to your right to present the **Entrant Information** as your own.
19. **Students** or **Recent Graduates** should be aware that any ideas developed in the course of research projects in conjunction with **The University** may have implications for the ownership of the relevant **Intellectual Property Rights**.  
**Students** and **Recent Graduates** should familiarise themselves with the University's intellectual property policy, available [here](#).
20. **The Organiser** may at its sole discretion without notice or reason disqualify an application if it considers that acceptance and/or use of such application may cause **The University** or any person or entity authorised by **The University** to be in breach of a third party's rights in any **Entrant Information**.

### **Payment of Award**

21. Award money will be paid to the **Lead Entrant** using **My Manchester**. Other arrangements will be made for any **Lead Entrant** who has graduated and no longer registered as a student.
22. No award is transferable without the written consent of **The Organiser**.
23. **The University** and **The Organiser** reserve the right to request regular reports on the progress of your idea, together with an award audit. If you fail to provide this, **The University** and **The Organiser** may withdraw your award and seek to recover the money given to you.
24. Any international student requiring a start-up visa to start a business in the UK (or conduct business related activity) must adhere to the guidelines set by UKVI which can be found [here](#). It is the responsibility of the team to ensure that these guidelines are adhered to when spending the award.
25. It is the responsibility of the team to adhere to any tax or VAT requirements relating to their award. **The Organiser** is unable to provide formal advice regarding this. For further information and support please contact [HMRC](#).

### **Publicity**

26. All entrants (including the awardees) must seek written approval from **The Organiser** prior to releasing any marketing or press materials related to the **Kickstarter Fund**, **The**

**Organiser or The University.** Entrants must not use any trademarks, designs, brand and trade names or any other material that identifies or makes use of information related to the **Kickstarter Fund, The Organiser or The University** without first seeking such permission. **The University** reserves the right to take further action should entrants fail to comply with this condition.

### **Data Protection**

27. Any personal data submitted as part of an entry will be held securely and used only for the purposes of participating in, administrating and reporting by the Masood Entrepreneurship Centre.
28. Nothing in these rules is intended to, or shall operate to, create a partnership or joint venture of any kind between **The Organiser, The University**, its authorised representatives or the entrants; or to authorise any party to act as an agent for the other.
29. **The Organiser** reserves the right not to accept applications to the Kickstarter Fund that do not comply with these terms and conditions in full, and to vary, delete or add to these terms and conditions at any time at its sole discretion.

For information about the **Kickstarter Fund** administration, clarification of rules and general enquires, contact the award organisers at [entrepreneurship@manchester.ac.uk](mailto:entrepreneurship@manchester.ac.uk).

### **Declaration**

- I have read, understood and accept the Terms and Conditions of the Kickstarter Fund
- As the lead entrant, I further confirm that I have made available the Terms and Conditions to the rest of my team and I confirm acceptance on behalf of all members of the team
- I understand that all applications need to be submitted *via* the [F6S platform](#)
- I understand that any personal data submitted as part of an application to the Kickstarter Fund will be held securely and used only for the purposes of participating, administrating and reporting by the Masood Entrepreneurship Centre